

URBANA WELFARE ASSOCIATION

MINUTES OF MEETING

DATE: 5th July, 2019,

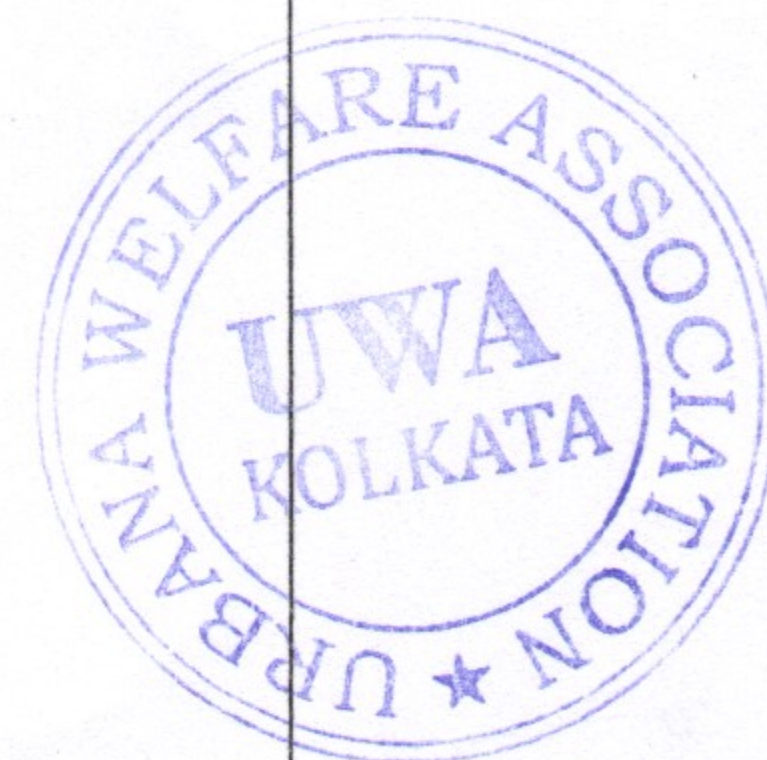
TIME: 17:30 PM

Sl.	Name		ATTENDANCE	CONTACT NUMBER AND EMAIL	
1	Sanjiv Ganeriwala	SG	P	9333495758	sanjiv.ganeriwala@maheshwaree.com
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18	Pradip Kumar Sinha	PS	E	98301 77345	kpc_sinha@yahoo.com
19	Rachna Banerjee	RB	A	94330 09417	
20	Kohinoor Mandal	KM	E	98300 46612	kohinoor.mandal@gmail.com
21	Suraj Bhandari	SB	A	84200 00188	indrametalco@gmail.com
22	Sujoy Chattoraj	SC	E	93306 38448	
23	Vivek Binani	VB	E	98305 50507	
24	Santosh Mishra	SM	E	98360 00070	
25	Meelan Gupta	MG	E	+1 (469) 216-7064	meelan.gupta@gmail.com
26	Arindam Sil	AS	P	98367 88822	
27	Sutirtha Bhattacharya	SB	P	83348 74567	98310 60176
P- PRESENT: 12, A – ABSENT: 6, E-EXCUSED: 10					98311 25740
					94770 61179
					99035 69766



MINUTES OF MEETING

No	Description	Action by	Date
	<u>AGENDA for re-convened meeting:</u> 1. Discussions on Urbana Utsav Committee. 2. Misc		
	President SG presided over the meeting. Since Secretary and Secretary 1 were absent, hence President requested Joint Secretary 2 to take notes of proceeding of the meeting and prepare Minutes of the Meeting.		
1	<u>Discussion on Urbana Utsav Committee:</u> On 28th July 2019, Election Officer Mr Sutirtha Bhattacharya, IAS and his team, notified election of just 2 candidates for UUC Core committee due to insufficient nominations. Committee Members discussed and felt that UUC need to be formed at the earliest since Durga Puja is scheduled in first week of Oct'19 and it's high time for formation of core committee of Urbana Utsav committee to take necessary steps for successful organization of ensuing Durga Puja without any further delay. Members were dismayed at the poor response to UUC Core election despite concerted effort, huge publicity and numerous requests to file nomination. Members, however, felt that another opportunity be explored to invite UWA members interested to join UUC Core committee. All member unanimously suggested that UWA President once again appeal in all WhatsApp Groups and invite UWA Members to join UUC Core committee 2019-20. Since time is very limited, hence responses received till 7th June 2019 by 10 AM be invited in the same evening to join a meeting to nominate and select UUC 2019-20 Core committee members.	SG	5-7-2019
2	<u>Misc:</u> A. <u>Grievance Redressal Committee</u> : Many a times it has noticed that there is some difference amongst residents, Members expressed the need of having a Redressal Committee for resolving issues amongst residents and accordingly 'Grievance Redressal Committee' is being formed with following members: - Mr Vivek Binani - Mr Kohinoor Mandal - Dr Deb Kishore Gupta - Mrs Renu Saharia B. <u>Committee Performance</u> : Members urged to thoroughly review performance of different committee and ensure they all are working as per UWA plan. If any committee found not aligned or not performing as per plan, then UWA Committee, post review of such committee can either re-structure the Committee entirely or partially and appoint new Chairman/Co-Chairman/Convener whom UWA Committee fit deem.		



	C. <u>Review of Rules and SoP</u>: Members felt that existing Rules and SoP framed by UFM, need to be critically reviewed in current perspective, commented and discussed with all stake holders. Proper SoP be framed, where it is not existing. UWA members in association with UFM should draft and ensure proper system and process in place. SG requested AP to prepare initial Notes on the same and share with MC.		
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Sanju Thakar

Sanju Thakar
Joint Secretary



Sanjiv Ganeriwala

Sanjiv Ganeriwala
President